



Rajasthan Tourism Development Corporation Ltd., Jaipur  
(A Government of Rajasthan Undertaking)



**Transport Unit**

RTDC Hotel Gangaur campus,  
Near All India Radio Station, MI Road Jaipur.  
Ph. 0141-2375835, 2375466

e-mail- [tours.rtdc@rajasthan.gov.in](mailto:tours.rtdc@rajasthan.gov.in), website-[www.rtdc.tourism.rajasthan.gov.in](http://www.rtdc.tourism.rajasthan.gov.in)


No:- 1885

Date:- 29/8/24

**E-BID NOTICE**

Unconditional E-Bids are invited from the eligible bidders for the selection of emporium for shopping by the Tourists of the Tours operated by Transport Unit RTDC Ltd Jaipur for the period of Two years. Detailed bid document can be downloaded from our web site [www.rtdc.tourism.rajasthan.gov.in](http://www.rtdc.tourism.rajasthan.gov.in), [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in) and [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in)

UBN.....

  
General Manager  
(Transport Unit)



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**Notice Inviting Bid (NIB)**

**Bid invited for the selection of emporium for shopping by the Tourist of the Tours operated by Transport Unit RTDC Ltd., Jaipur for the period of two years.**

1. Transport Unit RTDC Ltd., Jaipur invites single stage, two part unconditional E-Bids under RTTP Act, 2012 & Rules 2013 for selection of shopping emporium for the Tourist of the Tours operated by Transport Unit RTDC Ltd., Jaipur from the bidders who are experienced, technically and financially sound, registered and fulfilling the eligibility criteria as detail below:-

S.No.	Name of Work	Period	Bid Amount	Bid Security	Bid Fee	RISL Processing Fee
1	Selection of emporium for shopping by Tourist of the Tours operated by Transport Unit RTDC Ltd., Jaipur by Reputed and Registered Handicrafts Emporium/Showrooms, Manufactures, Firms/Companies through E-Bid system	Two years	11-00 Lac	22,000 /-	1180/- Inclusive of GST	500/-

2. The bid shall only be submitted through online tendering system of [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in). The interested bidders shall have to be enrolled/registered with the portal of <http://eproc.rajasthan.gov.in> for participating in the bidding process.

1	Bid document download start date	02-09-2024	02.00 PM
2	Bid Submission start date	02-09-2024	02.00 PM
3	Bid Submission End date	17-09-2024	04.00 PM
4	Technical Bid opening date	18-09-2024	04.00 PM
5	Submission of DD/BC of Bid cost including processing fee & bid security in physical form.	18-09-2024	01.00 PM



## DISCLAIMER

The information contained in this bid document for proposed procurement subsequently provided to the Bidder(s), in documentary or any other form by or on behalf of the RTDC (Procuring Entity) or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this bid and such other terms and conditions subject to which such information is provided to the Bidder.

Whilst the information in this bid has been prepared in good faith and contains general information in respect of the proposed procurement, the bid is not and does not purport to contain all the information which the Bidder may require.

Neither the ED RTDC, nor any of its officers or employees, nor any of their advisers nor consultants accept any liability or responsibility for the accuracy, reasonableness or completeness of, or for any errors, omissions or misstatements, negligent or otherwise, relating to the proposed procurement, or makes any representation or warranty, express or implied, with respect to the information contained in this bid or on which this bid is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and liability therefore is hereby expressly disclaimed.

This document is not an agreement and is not an offer or invitation by the Executive Director, Rajasthan Tourism Development Corporation Limited., Jaipur, Rajasthan. (hereinafter referred to as "Procuring Entity") or its representatives to the prospective Bidders or any other person. The purpose of this bid document is to provide interested parties with information to assist the formulation of their Proposal/offer. The information contained in this bid document is selective and is subject to updating, expansion, revision, and amendment. Each recipient must conduct its own analysis of the information contained in this bid document or to connect any inaccuracies therein that may be in this bid document and is advised to carry out its own investigation into the proposed procurement, the legislative and regulatory regime which applies thereto and by and all matters pertinent to the proposed procurement and to seek its own professional advice on the legal, financial, regulatory and taxation consequences of entering into any agreement or arrangement relating to the proposed procurement.

This bid document includes certain statements, estimates and targets with respect to the procurement. Such statements, estimates and targets reflect various assumptions made by the management, officers, and employees of the procuring entity, (and the base information on which they are made) which may or may not prove to be correct. No representation or warranty is given as to the reasonableness of forecasts or the assumptions on which they may be based and nothing in this bid document is, or should be relied on as, a promise, representation, or warranty. Bid document and the information contained therein is meant only for those applying for this procurement, it may not be copied or distributed by the recipient to third parties, or used as information source by the Bidder or any other in any context, other than applying for this proposed procurement.

The Procuring Entity is, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this bid document or otherwise, including the accuracy, adequacy, correctness,

completeness or reliability of the bid document and any assessment, assumption, statement or information contained therein or deemed to form part of this bid document or arising in any way for participation in this Bidding process.


The Procuring Entity also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this bid document.

The Procuring Entity may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this bid document.

The issue of this bid document does not imply that the Procuring Entity is bound to select a bidder or to appoint the Selected Bidder or Bidder, as the case may be, for the procurement and the Procuring Entity reserves the right to reject all or any of the Bidders or Bids at any point of time without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Procuring Entity or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Procuring Entity shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding process.

Any information/documents including information/ documents pertaining to this bid or subsequently provided to Bidder and/or Selected Bidder AND information/documents relating to the Bidding process; the disclosure of which is prejudicial and/or detrimental to, or endangers, the implementation of the procurement is not subject to disclosure as public information/documents.

  
General Manager  
(Transport Unit)



For details visit our web site <http://www.rtdc.tourism.rajasthan.gov.in>,  
<http://www.sppp.rajasthan.gov.in/>, <http://www.eproc.rajasthan.gov.in> and/or contact the General  
Manager Transport Unit RTDC Ltd, Jaipur Hotel Gangaur campus, Near All India Radio Station, MI Road  
Jaipur Jaipur at the telephone number 0141- 2375466, 2375835

3. The bid document is not transferable under any circumstances.
4. The bid shall be submitted online only through [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) for participating in the bidding process.
5. No physical bid shall be accepted.
6. The bid security and cost of bid document shall be accepted through DD/BC in favour of General Manager Transport Unit RTDC Ltd, Jaipur
7. The bid processing fee of Rs. 500/- shall be deposited in the form of DD/BC in favour of Managing Director, RISL Payable at Jaipur.
8. The RTDC reserves right to cancel the bid without assigning any reason to the bidders or any one else.
9. Conditional bids and casual letter sent by the contractors shall not be accepted.
10. Bidders are requested to read the instructions in the technical document/bid before submitting the bid online. Any amendment/ modification in bid shall be uploaded on [Eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) and individual bidder shall not be informed separately. All such changes shall be integral part of bid documents.
11. The Terms & Conditions of the bid may also be seen on the website <http://www.rtdc.tourism.rajasthan.gov.in>, <http://www.sppp.rajasthan.gov.in/>, <http://www.eproc.rajasthan.gov.in> alongwith the Bid Invitation notice.

  
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**E-Bid Form -I**

E-Bid Form for .....

E Bid Notice No. ....

Bid Security Rs. ....

1	Name of Firm, Company	
2	Telephone Number	
3	Mobile Number	
4	E-Mail I.D.	
5	Office Address	
6	Constitution of Firm whether proprietorship/partnership/company/Co-op.society/.....	
	a. <u>In case of proprietorship firm</u> Name, Fathers Name, Address.	
	b. <u>In case of partnership firm,</u> Name, Fathers Name and Residential Address of all Partners.  Note:- Enclosed Registration certificate partnership deed	
	c. <u>In case of company</u> Registration Number of Company  Name & Addresses of Directors  (Attach separate sheet)	
7	<u>Bank details of Bidder</u>	
	1. Bankers Name & Branch	
	2. Account Type	

3.	Account Number	
4.	IFSC Code Number	
8	PAN Number of Bidder (Self Attested)	
9	GST No. of Bidder (Self Attested)	
10	Bid Form Fee Rs. 1180/- Including GST	DD/BC Number ..... Date ..... Issued by ..... Branch .....
11	Processing Fee Rs. 500/- (In favour of M.D., RISL)	DD/BC Number ..... Date ..... Issued by ..... Branch .....
12	Bid Security of Rs. 22,000/- Deposited vide ..... .....	
13	Others	

Note:-

1. Attach separate sheet for details where required.
2. In case of authorized representative signing this document enclose copy of the authority letter duly signed/notarized.

Signature of Bidder with Seal

Name .....

Designation .....





## **Instructions to bidders for online submission of e-bid**

1. The bidders who are interested in bidding can download bid documents from <http://eproc.rajasthan.gov.in>.
2. Bidders who wish to participate in this bid will have to be registered on <http://eproc.rajasthan.gov.in>. To participate in online bids, Bidders will have to procure Digital Signature Certificate (type II or III) as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency i.e. TCS, safe-crypt, (n) code etc or Government of Rajasthan e-procurement Cell, Department of IT&C, Government of Rajasthan for further assistance. Bidders who already have a valid Digital Certificate need not to procure a new Digital Certificate Contact No. 0141-4022688 (Help Desk 10 AM to 6 PM on all working days) email : [eproc@rajasthan.gov.in](mailto:eproc@rajasthan.gov.in), Address: e-procurement cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur.
3. Bidder shall submit their offer on-line in electronic formats both for technical and financial proposals. However DD/Banker Cheque for Bid cost, Processing Fees and Bid Security may be submitted manually in the office of Bidding Authority (General Manager Transport Unit RTDC Ltd, Jaipur) before scheduled date & time as mentioned in NIB. However scanned copy of DD/BC must be uploaded along with the online Bid.
4. Before electronically submitting the bids it should be ensured that all the bid documents including conditions of contract are digitally as well as manually signed by the Bidder.
5. Training for the bidders on the usage of e-Bidding system is also being arranged by RISL on regular basis. Bidders interested for training may contact e-Procurement Cell, RISL for booking the training slot.
6. Bidders are also advise to refer "Bidders Manual" available under download "Section for further details about the e-tendering process.
7. Bidders shall have to enter the documents in the "Cover" as per the following order.

### **(A) Technical Cover**

#### **(a) In the Fee Cover (in PDF/JPG FORMAT)**

- a. Scanned copy of DD/ Banker's Cheque for Bid fee in favour of " General Manager Transport Unit, RTDC Ltd, Jaipur ", payable at Jaipur.
- b. Scanned copy of DD/Banker's Cheque for Bid Security in favour of " General Manager Transport Unit, RTDC Ltd, Jaipur ", payable at Jaipur.
- c. Scanned copy of DD/Banker Cheque for Processing Fees in Favor of " Managing Director, RISL" payable at Jaipur

#### **(b) In the Technical document cover (in PDF/JPG format)**

Scanned copy (signed & sealed) of the Technical Bid along with the supporting documents (except BOQ Sheet) for evaluation of Technical Bids.

### **(B) Financial Cover (in PDF/JPG FORMAT)**

The Bill of Quantity (BOQ) must be uploaded after entering the rate in following BOQ as per enclosed format at part II<sup>nd</sup>.



Bidders shall enter name of the firm/Company on BOQ Only.  
Bidders are requested not to edit or change any item or quantity.  
(C) Rates are to be filled only on BOQ (In PDF/JPG FORMAT) sheet only.

Note: The financial Bids of only those Bidders would be opened and considered who meet the criteria of technical eligibility.

8. Guidelines for filling up the financial bid:-

Bidders are advised to go through the details below before filling the financial bid.  
Rates shall be quoted as below format and no other method of quoting shall be permitted. Rate shall be quoted both in figure and words. 1. Quoted rates should be free from any pre-conditions regarding payments etc or otherwise offers are liable to be rejected 2. The duly filled in Financial bid along with all its appendices should be kept in a separate sealed envelope.  
Special Note: All bidders are advised not to wait for last date and submit their Bid at the earliest. The RTDC shall not be responsible for any inconvenience in website and no extension in deposition of Bid be allowed for any bidder.

  
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**Eligibility Criteria of Bidder-II**

Bids are invited from experienced, technically & financially sound registered and fulfilling the eligibility criteria for the selection of emporium for shopping by the Tourists of the Tours operated by Transport Unit RTDC Ltd., Jaipur for a period of two years.

1. The bidder should submit last three years audited accounts (e.g. Balance sheet and profit and loss account) for the verification of the turnover or the income tax returns of the last three years or certificate of C.A. regarding the turn-over for similar job/activities on the basis of which turnover of the firm may be determined/assessed.
2. The bidder should have minimum average annual turnover of Rs. 50.00 lac for the last three years i.e. 2020-21, 2021-22, 2022-23.

Financial year	Turnover in Lacs (Rs.)
2020-21	.....
2021-22	.....
2022-23	.....
Total	.....

Average gross annual Turnover Rs. ....

3. The bidder should have Three years experience for similar business/activities of handicraft goods supply to the Government/ Public sector under takings/ reputed Shops etc.
4. The bidder should submit copy of PAN Card and GST No certificate duly attested by self/ notary public.
5. The bidder should submit Annexure "A" to "E" duly signed.
6. The bidder should submit bid form with signatures on each page and attached details/ documents.
7. The bidder should submit copy of for Foreign Exchange Acceptance License (No. with Validity). Duly attested by self/notary public.
8. The bidder should submit copy of Recognition/Affiliation certificate approved by Department of Tourism Govt. of Rajasthan/Govt. of India. Duly attested by self/notary public.
9. The bidder should submit copy of Authorization of acceptance of credit card (National/International). Duly attested by self/notary public.
10. The bidder should have well defined billing system.
11. The bidder should submit the details of items available in showroom and catalogue of price list.
12. If the bidder is a manufacturer of the goods sold furnish details.

**Note:-**

The tenderer is required to submit duly signed and sealed each documents attached in support of qualifying bid.

Only the qualifying evaluated successful tenderer shall be considered for evaluation of financial bids.

We understand that RTDC will reserve the right to reject or accept any bid without assigning any reason thereof.

The information furnished above is True to the best of my/our knowledge. We have read and understood the notice inviting tender and tender documents. We agree to abide by all the clauses, terms & conditions mentioned in the notice and tender documents given in the attached sheets. All the pages of which have been signed with seal as token of our acceptance.

Signature of Bidder with Seal

Name .....

Designation .....



### Compliance with the Code of Integrity and --- Conflict of Interest

Any person participating in a procurement process shall --

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit that misleads or attempts to mislead ---as to obtain a financial or other benefit or avoid an obligation.
- (c) Not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring of the procurement process;
- (e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any Entity in India any other country during the last three years or any debarment by any other procuring entity.

#### Conflict of Interest :-

The Bidder participating in abiding process must not have a conflict of interest.

A Conflict of Interest is considered to be a situation in which a --- has interests that could improperly influence that party's performance.

Official duties or responsibilities, contractual obligations, or compliances with applicable laws and regulations.

A Bidder may be considered to be in Conflict of Interest with one or parties in a bidding process if, including but not limited to :-

Have controlling partners/ shareholders in common ;or receive or have received any direct or indirect subsidy from any of them; or

Have the same legal representative for purposes of the Bid; or have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or

The Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or the Bidder or any of its affiliates participating as a consultant in the preparation of the design or technical specifications of the Goods, Works or Service that are the subject of the Bid, or

Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procuring Entity as engineer-in-charge/consultant for the contract.

## Declaration by the Bidder regarding Qualification ---

## Declaration by the Bidder

Relation to my/our Bid submitted to ----- for procurement of ----- in response to their Notice in Bids No. .... Dated: ..... I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2002 that:

- 1- I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- 2- I/we have fulfilled my/our obligation to pay such of the --- payable to the Union and the State Government or any local authority as specified in the Bidding Document.
- 3- I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and - the subject of legal proceedings for any of the foregoing --- reasons;
- 4- I/we do not have, and our directors and officers not have; been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter in to a procurement contract with in a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings.
- 5- I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Place:

Signature of bidder

Name:

Designation:

Address



Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority is Managing Director, Rajasthan Tourism Development Corporation, Paryatan Bhawan, Opposite Vidhyakpuri Police Station, Jaipur-302001. Tel no. 91-141-2371138

The designation and address of the Second Appellate Authority is Principal Secretary, Department of Tourism, Government of Rajasthan, Paryatan Bhawan, Opposite Vidhyakpuri Police Station, Jaipur-302001. Tel no. 91-141-2227389

**(i) Filing an appeal**

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings: Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bids found to be acceptable.

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall Endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

**(4) Appeal not to lie in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter in to negotiations;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality.

**(5) Form of Appeal**

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment off etc.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.



**(6) Fee for filing appeal**

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

**(7) Procedure for disposal of appeal**

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,
  - (i) hear all the parties to appeal present before him; and
  - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

[See rule 83]

**Memorandum of Appeal under the Rajasthan  
Transparency in Public Procurement Act, 2012**

Appeal No.....of.....

Before the.....(First/Second Appellate Authority),

1. Particulars of appellant:
  - (i) Name of the appellant:
  - (ii) Official address, if any:
  - (iii) Residential address:
2. Name and address of the respondent(s):
  - (i)
  - (iv)
  - (v)
3. Number and date of the order appealed against and name and designation of the officer /authority who passed the order (enclose copy), or a statement of a decision, action or mission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:
4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:
5. Number of affidavits and documents enclosed with the appeal:
6. Grounds of appeal:
 

.....

(Supported by an affidavit)
7. Prayer: .....

Place.....

Date.....

Appellant's Signature :

**Additional Conditions of Contract****1. Correction of arithmetical errors**

Provided that a Financial Bid is substantially responsive, the procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

**2. Procuring Entity's Right to Vary Quantities**

- (i) At the time of award of contract, the quantity of Good, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- (iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.



**3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)**

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

**Affidavit regarding compliance to Terms & Condition of Bid**

Bidder Name:-----

I/We confirm that I/We are authorized to submit Bid on behalf of the firm participating in the Bid and have perused the entire Bid/Bid document including all its amendments till date.

Having perused the subject Bid with all amendments (wherever applicable), I/We hereby confirm unconditional acceptance and compliance to abide by all its terms & conditions as mentioned in Bid document including technical particulars, Detailed technical specifications of the product, Special Terms & Conditions and General Terms & Conditions wherever indicated, offer validity, terms of delivery without any deviations whatsoever:

I/We also confirm acceptance of the all General Terms & Conditions of Bid document.

I/We certify that the prices quoted against the Bid are competitive and without adopting any unfair / unethical means in including cartelization.

I/We certify that Bidding firm has not been banned by any Government Department of the State / PSU or any other government organization in the country from business dealings.

I/We also certify that the information given above is factually correct, true and nothing material has been concealed.

**Name of Bidder with Signature and Seal**



**Rajasthan Tourism Development Corporation Ltd., Jaipur**  
(A Government of Rajasthan Undertaking)



**Transport Unit**

RTDC Hotel Gangaur campus,  
Near All India Radio Station, MI Road, Jaipur.  
Ph. 0141-2375835, 2375466

e-mail- [tours.rtdc@rajasthan.gov.in](mailto:tours.rtdc@rajasthan.gov.in), website-[www.rtdc.tourism,rajasthan.gov.in](http://www.rtdc.tourism,rajasthan.gov.in)

**GENERAL CONDITIONS OF CONTRACT (GCC)**

1. Tenderer is expected to examine all instructions, forms, terms & conditions and specifications in the tender documents. Failure to furnish all information required in the tender documents or submits a Bid not substantially responsive to the tender documents in any respect may result in the rejection of the Bid.
2. Bids should be filled in clearly. No additions and alterations or overwriting should be made in the tender documents. Correction, if any should be clear by counter signing at each correction.
3. The offer should be signed on each page of the tender documents and submitted in original; the tenderers must indicate his status under the signature i.e. Partner/ Manager/Sole proprietor etc.
4. Offer must be accompanied by bid security of Rs. 22,000/- Bank Draft in favour of General Manager Transport Unit, RTDC Ltd., Jaipur without which the offer will not be considered.
5. The successful tenderer will have to execute an agreement on non-judicial stamp paper of Rs. 500/- with the General Manager Transport Unit, RTDC Ltd., Jaipur within 7 days from date of issue of order. If the tenderer fails to execute agreement within prescribed period, such failure will be treated as a breach of terms & conditions & will result in the forfeiture of the earnest money deposited by the tenderer.
6. The tenderer must have at least three years' experience in the field of sale of tourism related merchandise i.e. Handicrafts, Carpets, Jewelry, Garments, Souvenirs etc. and should have minimum an average annual turnover of Rs. 50.00 Lac during last three years (2020-21, 2021-22, 2022-23).
7. The tenderer must possess the profile/parameters of the Emporia and specifications of Emporium for the evaluation for qualifying competency of tenderer:-
  - a. The tenderer must possess the Export License of the goods sold in the Emporium.
  - b. The tenderer will have to put price tag on each items being offered for sale and will have catalogue with price list.
  - c. The selected tenderer will have to ensure sale of high quality of goods, customers care with entire satisfaction.
  - d. The Emporium/Showroom should possess approved and convenient parking space



- e. The location of the showroom of tenderer-firm should be prominent on the regular prescribed route of the sightseeing tour operated by Transport Unit, Jaipur for tourists.
- f. The tenderer should have Foreign Exchange License.
- g. The tenderer should have the facility for acceptance of major International Credit cards.
- h. The tenderer must have well defined billing system.
- i. The tenderer should have live demonstration facility for art/craft, proper pantry space and well groomed staff.
- j. The tenderer should have spacious air-conditioned arcade/emporium to accommodate minimum 50 persons at a time with neat and clean toilets.
- k. The selected tenderer will have to ensure the delivery of items purchased by the tourists of Sightseeing Tour. The tenderer shall be responsible for the proper PACKING of the sold items so as to avoid damage under normal conditions to the consignee at his destination. In the event of any loss due to damage, breakage or any shortage found by the tourist, the loss will be borne by the tenderer.

Only the qualifying successful tenderers will be evaluated on the basis of the parameters prescribed in the terms & conditions of tender documents and in the form I & II of qualifying bid for eligibility competency of tenderer shall be considered for evaluation of financial bids. The decision of RTDC Ltd., shall be binding on all tenderers.

8. TIN no. of Sales Tax/VAT from Commercial taxes Department and Clearance certificate of the tenderer who is registered under the Sales Tax Act prevalent in the state, alongwith the GST Registration Number should be quoted and copies of the all relevant documents should be submitted with the offer, without which the tender will not be acceptable and rejected automatically.
9. There should be no criminal case pending against the tenderer/its proprietor/partner/manager/staff, if any, will be the sole responsibility of the tenderer.
10. The successful tenderer shall have to submit security deposit equivalent to 2.50% of the approved bid amount in the form of demand draft in favour of General Manager Transport Unit, RTDC Ltd. Jaipur payable at Jaipur, at the time of execution of agreement. The security deposit will be refunded after successful completion of agreement period. No interest will be payable on the said amount.
11. The advance cheques in favour of General Manager, Transport Unit, RTDC Ltd., Jaipur, of agreed amount including GST (presently 18.00% is levied) and/or all applicable taxes prevailing and in future, in four equal installments for the complete agreement period shall have to be deposited within 7 days from the date of issue of the order.
12. The tenderer should provide guarantee of goods sold to the tourists in accordance to the rate list.

13. Validity of agreement shall be from \_\_\_\_\_ & with 20% increase for the year \_\_\_\_\_  
 \_\_\_\_\_ The contract can be further extended for one more year \_\_\_\_\_  
 \_\_\_\_\_ with mutual consent and with 20% increase on facilitation fee of \_\_\_\_\_
14. In case the sold items are not up to the satisfaction of the tourists then the same will be rejected and shall have to be replaced within a reasonable time by the tenderer without any extra cost.
15. RTDC responsibility rests only for stoppage of the buses at the approved emporium of the successful tenderer but it will be at the pleasure of guest to visit the said emporium. The bus will stop at the emporium in the evening time.
16. The prescribed shopping timing shall be 30 minutes at the emporia.
17. The approved emporia will sale the item as per state policy/law of sales. In case of any incident of selling banned items, it will be the responsibility of the emporia only.
18. Emporium must be owned by the tenderer.
20. Financial bid shall be given combined/including Jewellery, Carpet, Handicraft, Textiles and other all items which are being sold by the tenderer.
21. The Executive Director, RTDC or his/her duly authorized representative shall have reasonable access to the tenderer's premises and shall have the power to inspect and examine the material and workmanship of the goods.
22. Direct or indirect canvassing on the part of tenderer or their representative will disqualify their bid.
23. No other terms & condition except those mentioned above and mentioned in tender documents only be entertained in the tender. Other Counter conditions by the tenderer are not acceptable.
24. Rajasthan Tourism Development Corporations Ltd., Jaipur shall be free to terminate the order of selected emporium at any time without assigning any reason there of.during the period of agreement.
25. In case of dispute regarding any matter shall have to be referred to the Managing Director, RTDC Ltd., Jaipur for arbitration and it's decision shall be binding on both the parties. All dispute arising out of this agreement and all legal matter shall be subject to the jurisdiction of Jaipur City Court only.
26. The Managing Director of Rajasthan Tourism Development Corporation Limited, Jaipur reserves the right to accept, reject & cancel any or all offers without assigning any reason thereof.
27. All the clauses in the tender documents including all the general terms & conditions, notice inviting tender and letter of intent issued, shall form the part of the license agreement to be signed with the successful tenderer and same shall be legally binding on the licensee.
28. In case the state government increases the percentage of earnest money & security deposit then the bidder has to deposit the difference amount.
29. Minimum facilitation fee Rs. 08.00 lac per year. GST on facilitation fee will be extra.

Name of Bidder with Signature and Seal





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**Part - II**

**FORM FOR FINANCIAL BID**

**(Financial Bid should be placed and sealed in separate envelop marked as "Financial Bid")**

1. Name and address of the Emporium/Showroom .....
2. We hereby offer our financial bid for selection of emporium by the shopping by the tourists of the Tours, operated by Transport Unit, Jaipur for the period from -----  
----- i.e. for two year :-

I/We offer Facilitation Fees amounting to Rs. .... (In Figures) Rs.  
..... (In Words) payable to  
RTDC Ltd., for a period of first year, and with 20% increase for second year. All applicable taxes and GST (presently 18.00%) prevailing on date and in future will be extra on the facilitation fee amount quoted by us, shall be paid to RTDC Ltd., over & above for the period from ----- to Rajasthan Tourism Development Corporation Limited Jaipur for stoppage of Tourist Buses at our Emporium/Showroom for the purpose of shopping by tourists of Tours operated by Transport Unit, Jaipur on the prescribed scheduled route.

Name of Bidder with Signature and Seal